

**TENANT'S MANDATORY NOTICE TO LANDLORD OF INTENTION TO
VACATE**

Date: _____

To: _____

From: _____

This is notice that on _____ the undersigned intends to move from
the residence at _____

The undersigned understands that the lease/rental agreement requires ____ days of
advance notice, and that this represents ____ days of notice. The undersigned also
understands that he/she is responsible for paying rent through the end of the notice period
required in the lease/rental agreement or until another tenant approved by the
management has moved in, whichever occurs first.

The undersigned understands that any deposits that he/she is entitled to will be refunded
within ____ days after the premises have been vacated and all keys returned to the
management, so long as the dwelling is left in broom-clean condition and undamaged.

Reasons for leaving: _____

Forwarding address: _____

New phone number: _____

In accordance with the lease/rental agreement, the undersigned agrees to allow the
management to show the dwelling to prospective tenants at any and all reasonable times.

Tenant: _____ Tenant: _____